

## Washington Square

Shorenstein is committed to both preserving our environment and reducing operating costs. Shorenstein is proud to be a part of, and manage, an innovative and responsive recycling program. We are proud that our tenants participate in recycling paper, cardboard, glass, aluminum and plastic. To further the program, we provide tenants with the following containers:

- Desktop Containers – for Single Sort Recyclables. Located at each desk and workstation.
- Intermediate Container – for Single Sort Recyclables. Located in breakrooms and copy rooms.

### Single Sort Recyclables:

- **Plastic: Rinse before recycling**
  - Bottles, containers, tubs and lids (#1-#7)
- **Containers: Rinse food from items before recycling**
  - Aluminum, steel, tin cans
  - Food jars
  - Glass jars and bottles
  - Pie tins
- **Paper: Break down large items**
  - Mail, envelopes, post it notes, copy paper
  - Newspaper and inserts
  - Magazines, catalogs, newsletters
  - Brown grocery bags
  - Phone books
  - Shredded paper (in closed paper bags)
  - Cereal, cracker, pasta boxes
  - Dairy and juice cartons (rinse out before recycling)
  - Soda boxes, shoe boxes, gift boxes
  - Electronics boxes
  - Cardboard, flattened

### Non Recyclables:

- Auto, mirror or tinted glass
- Blueprints, transparencies, photographic and carbon paper
- Food waste, styrofoam, egg cartons and foil containers
- Facial tissues, paper towels and napkins
- Carpeting, clothing
- Hazardous waste or containers
- Plastic bags, light bulbs
- Overnight or padded envelopes
- Self adhesive labels, hanging files, file folders
- Wax coated boxes, rubber-type materials, latex
- Metal or steel objects such as nails, wire, hangers or case strapping

E-Waste and battery recycling available upon request. Shorenstein Realty Services also hosts an E-Waste Recycling event once a year in which you can bring computers, electronics, light bulbs, batteries, etc.

# **Source Separated Organics**

## **Acceptable Material List\***

### **Acceptable materials for organics recycling include:**

- **All FOOD scraps**
- **All grass, leaves, yard trimmings, plant trimmings**
- **All non-recyclable PAPER products**
  - **Napkins, paper towels, tissues**
  - **Paper plates, cups & food containers**
  - **Paper milk & juice cartons**
  - **Paper bags & waxed paper (fast food wraps, etc.)**
  - **Coffee grounds, filters & tea bags**
  - **Pizza boxes**
- **All compostable products as certified by the Biodegradable Products Institute ([bpiworld.org](http://bpiworld.org))**

### **Unacceptable materials:**

- **PLASTICS of any kind including, Styrofoam, plastic bottles, condiment packets, chip bags & candy wrappers and compostable plastics that do not meet BPI Certification standards.**
- **Glass**
- **Diapers, sanitary products**

**\*This list is to be used as a general guide for material acceptability and can not be construed as all inclusive or exhausted. Please consult Aspen Waste Systems for questions regarding unique or unusual materials and their acceptability.**